July 25th, 2019

Dear Web Leaders and Parents,

As the store sales of school supplies begin announcing that school is quickly approaching our thoughts begin drifting to the beginning of school. The Web Coordinators are excited for your training that will begin August 6th and 7th. That is about TWO WEEKS away! Wow, where did the summer go? The WEB program is going to be a great time for WEB Leaders and a wonderful contribution to our school community. Following is some essential information you need to know for training. Please read it all.

We can't wait to see you and get started on training the next WEB team at Moore!! First and foremost, training begins **Tuesday, August 6th at 10:00 am** and ends at **3:00 pm**. Training will finish on **Wednesday, August 7th again from 10:00 am to 3:00 pm**. You will need to arrange your own transportation to Moore Middle which could include carpooling with one of the other Web Leaders. <u>If you cannot attend</u> **both** of these training days you will be unable to participate as a Web Leader, but may be asked to take part on the A-Team, a support team for the WEB Leaders. The two training days as Web Leaders are essential in your preparation for the rest of the school year. We will have a blast, work hard, and learn a lot! It is designed for the purpose of training you to be a mentor for the incoming 6th graders at MMS. Teachers will be back to work on the 7th but may be in meetings and working to set up their rooms. This will not be a time for you to visit with teachers in the building, so please schedule that for another day.

When you arrive at MMS for training please enter around the side of the building through the gym doors. **<u>Please bring a sack lunch and beverage in a sealed container</u>** (juice box or water bottle.) Make sure you have had a really good breakfast before you arrive, as we will be very active and only be breaking for a short lunch around noon. Also, please wear comfortable clothes, as we will be very active during training**. <u>Please wear shoes in which you can run like tennis shoes or sneakers, whatever *you* call them;</u> *<u>no sandals, heels, flip flops or open toes, for your safety. We don't want anyone's toes stepped on or turned ankles.</u>*

At the first day of training you will receive a Web Leader Handbook to take home with you and look over during the evening, so please schedule some time to do that. We will answer questions about the handbook Wednesday morning. Also, at the end of training on Wednesday, you will get your partner and lists of students in your group. You'll be making costumes for them and possibly calling your students prior to orientation to invite them to come, help them feel comfortable and answer any questions they have. You and your partner will probably need to get together during the week or weekend end to work on your costumes. We will discuss this at training on Wednesday. (Reminder, the Orientation day is Wednesday, August 14th.)

Lastly, I am going to try to keep communication up with you all via Remind.com. You can go onto Remind.com from your phone or computer and sign on to the "class" for 19-20 WEB Leaders with the code: https://www.remind.com/join/733364. It will allow students to send messages to me that will come to my phone since my email is not on my phone. I haven't used it much, so there may be a bit of a learning curve for all of us.

THANK YOU for your commitment to Moore and helping out the incoming classes of 6th graders. They are going to love you for all the great things you'll be doing with them! If you have any conflicts or any questions about any of the information regarding Web Leader training, please contact Mrs. Bolding via e-mail: Julie.Bolding@jeffco.k12.co.us The Web Coordinators are very excited to be working with you and we're looking forward to our first training day on Tuesday, August 6th! See you then and enjoy the rest of your summer vacation

Sincerely,

Your Web Coordinators

 Mrs. Bolding and Mr. Keane